

**EMDRNZ Association Board Meeting**  
**12 October, 2023, 18h15 to 19h42**

**In attendance:**

Diane Clare  
Ian Wood  
Janine van Blerk  
Nici Scott-Savage  
Patrice Bourke  
Sunica Schreiner  
Tal Moore  
Uta Waterhouse

**Chair:** Diane Clare

**Minutes:** Janine van Blerk

Apologies – Astrid Katzur; Kay McKenzie

1. Ms Astrid Katzur announced her resignation as Chair of the EMDRNZ Board with effect 11 October, 2023. The Board recognised the mahi she has done over the years for EMDRNZ and wished her well.
  
2. Minutes from previous meeting (14 September, 2023)  
Minutes were accepted; proposed by Diane; seconded by Sunica.
  
3. Matters arising from previous meeting
  - Free membership offer to Part 1 and 2 trainees within 6 weeks of completion of their training course. Tal said that this has been communicated to trainers and updated on the application form that is distributed at trainings.
  - Kay was to update the Board about EMDRNZ logo; this will be followed up at the following meeting.
  - Change of signatories – still in progress; to be followed up at following meeting.
  - Special AGM Minutes to be filed with the Registrar of Incorporated Societies – still in progress and to be followed up at following meeting.
  - Uta distributed images for the website and the Board voted on which they preferred.
  
4. Finances  
Update from 14 September to 12 October 2023:  
The bank balance is \$122,003.42

Outgoing funds were:

- \$26,983.60 for a payment for the Te Papa Venue for conference and training
- \$225.49 to Strictly Savvy for website work
- \$1540.00 for administration services
- \$100.00 refund of an overpayment of conference fees

Incoming funds have all been membership or conference related.

The update was accepted; proposed by Diane, seconded by Patrice.

## 5. Accreditation

- Practitioners

Mr Daniel Kerr (supervised by Ms Ranka Margetic-Sosa) – proposed by Nici; seconded by Sunica.

Ms Patrice Bourke (re-accreditation) (supervised by Dr Tal Moore) – proposed by Nici; seconded by Sunica.

Ms Michelle Doorbar (supervised by Dr Tal Moore) – proposed by Nici; seconded by Sunica.

- Case Consultants – Nil

- Trainers/Training - Nil

## 6. Previously deferred items -

- Accreditation review

Latest version; review by accreditation team and Sunica and Janine van Blerk  
The document was reviewed and proof-read by Sunica and Janine. Further editing was required, and a meeting of reviewers and proof-readers together was proposed. This has not yet happened. The reviewers and proof-readers will set a date for the meeting.

- EMDR Child Training with Dr Allister Bush

What will we require from Allister to support his training?

It was agreed that the Board seeks advice about this because the Child Training programme has more variation in it and the Board does not have a standard against which to compare in order to inform that decision. Tal and Patrice will liaise around whom to approach to seek this advice.

Will we continue to offer a subsidy?

A decision about this will be made following the above advice received.

Dates TBC, how to manage inquiries to EMDRNZ?

A decision about this will be made following the above advice received.

- Global Alliance

Discuss plans for EMDRNZ to maintain membership with EMDR Asia or work towards establishing a regional association (w. Australia and Polynesia/Oceania)  
Follow-up meeting with Sarah Dominguez and Anthony Hurst (EMDRAA)

Global Alliance requires a lot of documents from a body in order to apply for membership. Astrid as Chair supplied these documents. Global Alliance typically communicates only with the Chair. It was agreed that this item be deferred until the new Board is elected.

7. 2023 Conference and Workshop Website

- Update for 2023 – everything is on track. Patrice requested approval from the Board for a payment of \$2000.00 for incidentals. Proposed by Tal, seconded by Diane.
- Patrice requested reimbursement for Ian’s travel costs to the conference and workshop, owing to the significant amount of work he had done in relation to organising this. Proposed by Patrice, seconded by Diane.
- Patrice has arranged for ‘Thank you’ gifts and requested reimbursement of \$3000.00 for this. Proposed by Tal, seconded by Diane.

The Board discussed acknowledging previous and founding board members, given that the association passed its 10<sup>th</sup> anniversary in 2022. This acknowledgement will be made at the upcoming AGM.

Sufficient assistants have been identified. The Conference dinner has been booked.

2024 options, location and presenters – Te Wharewaka o Poneke is booked as the venue; date set as 14 to 16 November, 2024. A smaller room has also been booked for 13 November, 2024 for training day for trainers, consultants and consultants-in-training. Involvement of Mana Whenua was confirmed.

Patrice will ask Indra to send out a ‘save-the-date’ e-mail to the membership in due course.

8. Case Consultation date for 2024 – Tal advised that this has been set for 19 February, 2024 via Zoom. The meeting will be recorded for delayed viewing.

9. AGM

Preparation, timeline for notice and election survey.

Diane will now write the Chair's report. Ian advised that the AGM agenda needs to include items for the Chair's report and the Treasurer's report.

The AGM will be held in a separate room and will include all in-person and online members.

Ian will e-mail Indra to ask her to e-mail a reminder to the membership about submitting nominations for Board membership.

#### 10. Website

Update by Uta – Uta to complete 1 more proof-reading of content. Liaison with Kay to make payment to Strictly Savvy and with Indra to be provided with training to use the website, is required.

Strictly Savvy is finalising the 'Membership' part of the site.

It was suggested that further work on the website be deferred until December, 2023 due to Indra's heavy workload with the AGM and Conference, and the possibility that some members of the new Board may be interested in becoming involved in the project. All Board members were in agreement.

#### 11. Bicultural Inclusion

Board discussion of information received and next steps.

Tal suggested that this item be deferred until 2024 for the new Board to consider the many recommendations offered by the Bicultural Advisory Group.

Diane suggested the recommendation concerning subsidising Māori practitioners to attend training be considered in earnest.

This item was deferred due to time constraints until the following meeting.

#### 12. Other Matters Arising

Complaints Process – e-mail received from Dr Glenda Wallace

It was suggested that the new Board may need to clarify procedures around making complaints as the current process is not very clear.

Patrice and Nici to liaise with Indra about how to manage such a situation in the future.

Nici to reply to Glenda acknowledging her concerns and to advise about the appropriateness of the inclusion of Nici and Patrice in the correspondence due to their Board-approved roles as assistants to Indra in the case of website inquiries.

13. Next: Thursday 9 November, 2023 at 18h15.

Addendum

Mr Moffat's application for re-accreditation was missed during the Board Meeting and a vote was taken subsequently by e-mail. The Board is pleased to accept the re-accreditation application for:

Practitioner –

Mr John Moffat (supervised by Ms Ranka Margetic-Sosa)