

EMDR NZ Association Board Meeting at 10th June 6.30pm

Attending: Astrid Katur, Roos Van der Wees, Patrice Bourke, Nici Scott-Savage, Janine Van Blerk, Diane Clare, Glenda Wallace, Kay McKenzie

Apologies: Anne Woodside

Chair: Astrid Katur

Minutes: Glenda Wallace

Minutes from the last board meeting 13th May 2021

Astrid clarifying

- the requirement that EMDRNZ funds has a threshold for GST of less than \$60000 turnover per year.
- Overseas practitioners to provide evidence of membership to NZ Professional body, confirmation of their previous accreditation other than a certificate

Minutes were agreed upon. Proposed by Astrid and seconded by Patrice

Condolences: Anne sent her apologies as she had a bereavement this morning. Board agreed to send card and flowers **Action:** Glenda to send card and flowers on behalf of the Board

Matters arising:

- **Action:** Research group not yet met to date
- **Action:** Indra sent out Accredited Practitioner certificate to Mark Littlewood, and Case Consultant Re-accreditation to Glenda Wallace- Done
- **Action:** Pathways to training sub-group to meet and item on agenda. Await list from Tom Flewett. Subgroup to meet and bring information back to Board regarding the rationale, criteria and complexity of training information to be shared with GROW. Ongoing
- **Action:** Anne has invited EMDRAA President and any of their Board members to a zoom meeting to develop a relationship – Zoom Meeting set for 10th June - Postponed due to Anne's bereavement, Glenda informed EMDRAA President and board members and they sent their condolences.
- **Action:** Patrice, Anne and Indra to advertise Mark Grant workshop, Astrid to explore costs of filming and streaming capacity - Done
- **Action:** Astrid to email Case Consultants who is on CIT pathway. Astrid to provide visual pathway and arrange a training day. **Action:** Astrid to continue work on the visual.

Agenda-

1. Finances

- Bank balance is **\$62,649.60**
- Transactions have been:
 - Membership subscriptions
 - Payments for Administration services

Some clarification regarding Not-for-profit, GST registration, and income tax

1. Regarding Income tax, EMDRNZ is not liable to pay Income tax provided the organisation remains a 'non-for-profit' organisation where the activities of the organisation are not carried

on for the profit or gain of any member, and the rules of the organisation do not allow any money or property to be distributed to any member.

2. Regarding GST, we can register for GST at any time, but we are required to register as soon as the turnover exceeds \$60,000 per year. Last year our turnover was \$48,000. Given that we have already set the fees for the conference/workshop with no GST included, I suggest we wait until after the conference to evaluate whether we are likely to bring in more the \$60,000 for the financial year and consider registering for GST at that time. It will have implications for the website membership registration function and GST will have to be included in all other transactions. Based on the estimated amount of membership subscriptions we will receive and using the figures from last year's conference/workshop, we may not have to register for GST this financial year. However, I suggest we do register for GST on 1 April 2022.
3. Discussion on
 - Turnover does not rule out scholarships, grants or subsidised training
 - Board members do not pay for attending Conference
 - GST to be registered after conference

Proposed: Kay, Seconded Glenda. Passed.

2. Applications:

Accredited Practitioners.

Accreditation recommendations received and Indra investigating memberships and affiliations.

Case Consultants

Astrid presented Wendy Van Der Niet, who is an Europe EMDR Case Consultant. Indra has checked details. Proposed Astrid and seconded Glenda, passed **Action:** Astrid to write and invite to Case Consultants training day

3. Conference Update

Patrice updating.

- Friday 25th November– will be the conference.
- Registrations started
- Meeting with Te Papa 11th June to discuss contract , rooms and audio
- Abstracts required by July; 3 received to date for consideration.
- Presentations are 30-45 minutes to an hour. Discussed and agreed could be up to 90 minutes
- Discussed fee's for Board members are free

Astrid reminded the Board the fee includes lunch and morning and afternoon tea. Astrid asked if she ought to run a refresher day alongside first day of conference.

Discussion on

- Patrice's name being added to invoices and Astrid's name taken off
- Board members have to register for Conference and workshop
- How do we note dietary needs. Agreed this needs to be added to registration form
- Participants at conference, public, therapist or only EMDR therapists. Agreed confiner therapist's and for Mark Grant participants will have to had completed at least Basic training part 1

Proposed Patrice, seconded Nici. Passed

Action:

- Board members to register online. Indra to invoice Board members as free
- Dietary field to be added to drop down list on on line application- Indra
- Profession drop down list with space for other on Mark Grant workshop application. Indra

- Patrice to call for Abstracts, Indra to advertise on website.

4. **EMDRAA** **Meeting**

Postponed due to bereavement.

Discussion about content to be held over until July meeting and consider offering meet and greet at July meeting.

Action: Glenda to update Anne

5. **Eligibility to train in EMDR.**

Astrid updated she to meet with Shaun Lines from GROW. Astrid to explain EMDRNZ Association expectations, what we do and why. Astrid informed us that Shaun was considering asking Jenny Dwyer from Melbourne to hold trainings in NZ.

6. **AOB**

- Feedback from Astrid on email correspondence with Sharon hogan in regards to wishing to disseminate information to membership on Counterpoint Community. Discussion and agreed not our role to cover issues within general therapy world. THE Association is to enhance the practise of EMDR Proposed Kay, seconded Glenda, passed
- Glenda updated on Marie's health and passed on her thanks for the card and voucher
- Roos requested the use of the EMDRNZ zoom account for the child training supervision group. Discussed as this was for the benefit of members following endorsed training, and not for profit, it was appropriate. Proposed Janine, seconded Astrid. passed. **Action:** Glenda to send zoom details to Roos
- Diane updated us, acknowledging Tom Flewitt's huge document on the requirements for reaching eligibility for training. **Action:** Kay, Diane and Nici to meet in July and feed back to board.
- Janine asked about requests for funding for research. General discussion on requirements for research, i.e. Ethics committee, EMDRNZ Association Constitution and small group looking at research and grants approval and DHB funding. **Action:** Janine advised to complete Ethics approval and a synopsis of the approval can be sent into EMDRNZ Association Board with budget and justification to be considered.

- Meeting closed at 735pm

Next meeting Thurs 8th July 2021. Potentially at 6.30pm – 7pm with EMDRAA, followed by EMDRNZ Meeting

Chair: Anne Woodside

Minutes: Glenda Wallace