

EMDRNZ Association Board Meeting
9 February 2023, 18h15 to 19h43

In attendance:

Astrid Katur
Diane Clare
Ian Wood
Janine van Blerk
Kay McKenzie
Nici Scott-Savage
Patrice Bourke
Sunica Schreiner
Tal Moore
Uta Waterhouse

Chair: Astrid Katur

Minutes: Janine van Blerk

1. Apologies - nil

2. Minutes from the previous meeting(s) – 9 December 2022

Minutes from the previous meeting were accepted; proposed by Sunica, seconded by Uta.

3. Matters arising from the previous meeting

Website has been updated with newly accredited members

Astrid e-mailed Dr Tom Flewett about the University of Otago EMDR course only being offered by an accredited trainer. Astrid is still to hear back.

Diane has not yet contacted Mr Clive Banks about setting up a bi-cultural inclusion working group. Patrice will send Diane Mr Banks' contact details.

4. Finances

Bank balance is: \$65,070.43

Since last meeting on 8/12/2022, outing funds have been:

Reimbursement to Patrice Bourke for various costs associated with the workshop and conference, \$1277.76

Refresher course training costs of \$1000.00 for Trainer Astrid Katur, and \$977.50 for the venue and catering

Administration services, a total of \$2857.75

Workshop presenter costs of \$809.39 for Ann Potter; 1617.00 for Deb Wesselman; \$575.00 for Tom Flewett

Training subsidy – contribution to costs for Trainers in Training Allister Bush and others \$407.68 (accommodation costs)

GST payment of \$4141.56
Accounting cost of \$1460.50
Consultants Training with Derek Farrell venue costs, \$1726.05
Website cost of \$49.00 reimbursed to Indra Gale
An overpayment reimbursement of \$1247.75
International payments fees of \$10
Zoom costs of \$1182.60 reimbursed to Patrice Bourke
Springer Publishing subscription of \$18,580.90

Incoming funds have been:
All membership related or interest credited.

Coding and GST are up to date with the January GST return currently being submitted.

For the November 2022 EMDRNZ Conference and 2-day workshops:
Total Expenditure: \$17,423.92 (Zoom and administration costs are approximated)
Total Income: \$38,070.05 (Conference \$8080.02; Workshops \$29,990.03)

Overall, Surplus for the conference and workshops: \$20,646.13 or thereabouts, attributed to a small increase in conference fees and a large decrease in audio-visual costs due to EMDRNZ recording the conference themselves.

Diane proposed that some of the surplus could be used to help promote training opportunities for members of minority groups, e.g. Māori, Pasifika.

Tal proposed that some of the surplus could be used to support New Zealand-based research.

Action: Diane to put her proposal to the Bi-cultural sub-committee once formed and Tal to put her proposal to the Research sub-committee

5. Accreditation applications

Ms Lili Latham James (practitioner) – proposed by Astrid; seconded by Sunica

Dr Karin Stam (practitioner) - proposed by Sunica; seconded by Astrid

Mrs Roos van der Wees (case consultant) - proposed by Tal; seconded by Sunica

Dr Tom Flewett (trainer – re-accreditation) - proposed by Astrid; seconded by Patrice

New applications

- Vania Miteva – request to provide evidence of recent re-accreditation with EMDRAA, both as a trainer and i.t.o. the training provided. Once evidence of re-accreditation with EMDRAA has been received, accreditation with EMDRNZ will be approve.

Action: Astrid to write to Vania

6. Case Consultant guidelines

- For client hours, can group sessions count: hours numbers and/or client numbers

Action: Janine to approach EMDR Europe again to ask if they are informed by any particular guidelines and whether these differ for accredited practitioners vs case consultants

Action: Astrid, Tal, Nici and Janine to meet as a sub-committee and report back to the Board

7. Admin update

- Lelde's request for job review in 3 months and pay increase from \$35.00 p.h. + G.S.T. to \$40.00 p.h + G.S.T. – moved by Nici, seconded by Diane.

Action: Astrid to write to Lelde and Indra about the decision

- Lelde unable to increase hours to support update of website
- Indra to return in June, as Lelde will go on parental leave then

8. Conference 2023

Ian has a contract with Te Papa for a particular venue.

Action: Ian to forward contract to Patrice and Astrid to proof-read and if approved, to sign the contract.

Diane asked for the Survey Monkey results to be circulated. Patrice confirmed a summary will go to the membership and that individual feedback for presenters will be sent to them.

Action: Patrice to circulate summary to the Board

13. Date of following board meeting – 9 March 2023 at 18h15

Diane requested that the Adjunct EMDR therapy item be early in the next agenda to ensure it is discussed.