

EMDRNZ Association Board Meeting
9 November, 2023, 18h15 to 19h57

In attendance:

Diane Clare
Ian Wood
Janine van Blerk
Kay McKenzie
Nici Scott-Savage
Patrice Bourke
Sunica Schreiner
Tal Moore

Chair: Diane Clare

Minutes: Janine van Blerk

Apologies: Uta Waterhouse

1. Minutes from previous meeting (12 October, 2023)

Minutes were accepted; proposed by Nici; seconded by Patrice.

2. Matters arising from previous meeting

- Accreditation Review – Tal, Nici and Janine met to review the document. Sunica is in the process of proof-reading it for the final time.
- EMDR Child Training – Tal contacted Carlijn de Roos (Chair EMDR Europe Child committee) for guidance about assessing Child trainers and Child trainings. Patrice will contact Allister Bush for further documentation. The decision about offering a subsidy is deferred until a future date.
- Complaint's Process – Nici has liaised with Indra and Glenda Wallace about the involvement of certain Board members in this process.

3. Finances

Update from 13 October 2023 to 9 November 2023:

Current bank balance is \$139,789.59 CR

Outgoing funds have all been related to:

- November Conference and Training
- Website upgrade
- Administration services
- GST payment

Incoming funds have been:

- Conference and training related

The Financial Statements have been prepared and are ready for signing after they have been adopted at the AGM.

Coding is up to date and a GST return has been filed, as well as a nil income tax return.

EMDRNZ logo change of ownership was applied for several weeks ago and a notice arrived this week stating that it was declined because there needs to be a legal document accompanying the application. The application had been filed with the aid of an IPONZ staff member guiding step by step, but it still failed to meet the requirements. Kay is seeking advice from her lawyer about formulating a statutory declaration or a deed of statement.

Change of signatories to authorise Patrice Bourke is still on-going.

The Companies Register has advised that the filing of the minutes about the Special AGM was not needed, but only the Rule Changes needed to be filed. These have been submitted twice and this week have been declined to be filed because a common seal is required (again, not mentioned in the specific guidelines received after the 1st application). Kay will order a Common Seal for EMDRNZ, as it appears that this has not been done.

The update was accepted; proposed by Kay; seconded by Diane.

The decision concerning the Common Seal was agreed to by the members of the Board; proposed by Kay; seconded by Patrice.

It was noted that the Association's bank balance is accruing and decisions about utilising the funds in line with the purposes of the Association, should be deferred to the new Board.

4. Accreditation

- Practitioners

Ms Anna Clarkson (re-accreditation) (supervised by Ms Ranka Margetic-Sosa) – proposed by Tal; seconded by Patrice.

Dr Kirsten Woolf (supervised by Dr Tal Moore) – proposed by Patrice; seconded by Nici.

- Case Consultants – Nil

- Trainers/Training

Dr Allister Bush (Child Trainer) (supported by Dr Tom Flewett) – accreditation deferred, as above.

5. 2023 Conference and AGM

- Registrations for in-person attendance close on 10 November, 2023. The number of attendees is the largest in the history of the Association.
- The Board discussed the acknowledgement of the founding members of the Board at the AGM.
- We note that all post holders have been nominated unopposed and that we have 7 ordinary Board members so that this may entail a vote. To be confirmed and details circulated.
- The procedure will be the current Board conducts the meeting and the Acting Chair will announce the new Board at the conclusion of the Chair's report. The current Board will stand down at the conclusion of the AGM and the new Board will then arrange plans to convene and welcome new Board members.

6. Bicultural Inclusion

The Board discussed the 2 key proposals offered by the Board's Bicultural sub-committee –

- That similarly with practitioners who work with children, that the Board partly subsidise Māori practitioners to attend EMDR basic training.

It was suggested that a 12-month pilot project be initiated that offers a subsidy to Māori practitioners with a view to assessing interest and uptake.

Proposed by Patrice; seconded by Diane.

Details for what would be asked of applicants were also briefly discussed and that the subsidy could be in the region of \$500 and that these details will need to be finalised by the new Board.

That the Board surveys its membership i.o.t. gather data about practitioner ethnicity and the demographics of the client groups they serve.

This proposal was not discussed due to time constraints although there was discussion about website information generally (see later in the minutes) whereby such data could be captured.

It was acknowledged that further discussions about this be deferred for the new Board to consider.

7. Global Alliance

Taken from the previous minutes:

Discuss plans for EMDRNZ to maintain membership with EMDR Asia or work towards establishing a regional association (w. Australia and Polynesia/Oceania)

Follow-up meeting with Sarah Dominguez and Anthony Hurst (EMDRAA)

Global Alliance requires a lot of documents from a body in order to apply for membership. Astrid as Chair supplied these documents. Global Alliance typically communicates only with the Chair.

This matter was deferred due to time constraints.

Pacific Island Membership - this matter was deferred due to time constraints.

8. EMDR as an Adjunct Therapy update

Diane asked if the information already before the board was sufficient to now ask Indra to place this on the website (the outline, the flow chart and referral form) and all agreed. Action: Diane to liaise with Indra.

9. Website

The Board discussed the importance of data protection (confidentiality and privacy), and the need for members to consent to providing certain demographic information about themselves on the website, with the option to decline this. The question of what information would be collected by the Association for its own use versus what information would be made available to the public, was also discussed. This matter is a work in progress. Further to the Bicultural group's request, it was agreed in principle that ethnicity of provider would be valuable for capturing the makeup of current membership.

10. Next: To be confirmed, following AGM.