

**EMDRNZ Association Board Meeting**  
**8<sup>th</sup> September 2022**

**In attendance:** Nici Scott-Savage, Glenda Wallace, Diane Clare, Kay McKenzie, Ian Wood, Irene Begg, Janine van Blerk, Patrice Bourke

**Apologies:** Astrid Katur

**Chair:** Nici Scott-Savage

**Minutes:** Glenda Wallace

Minutes from the previous meeting on 11 August 2022 were accepted; Proposed by Irene seconded by Diane

**Matters arising:**

- Patrice to contact Indra to ask her to e-mail both applicants and their respective supervisors about the outcomes.- Completed
- Astrid to contact Indra to update the website re Jess McIvor CIT- To check next meeting
- A response to Mr Taylor will be framed up outlining more explicitly these differences.- draft sent to Glenda. Glenda to send email on behalf of the Board
- Irene and Janine to check criteria of EMDR Asia and Europe – ongoing as waiting a reply from Asia. Europe’s criteria not clear. To bring to next Board meeting
- Patrice and Ian to check venues for 2023 – information gathered and to bring to next meeting
- Patrice to contact Arianne Struik re training – to be completed
- Discussion on process of proposals and agreed all Board needs to see supporting letters to be able to vote. Action: Astrid to add to guidelines and bring to next meeting

**Finances:**

- The bank balance is \$66,271.53
- In the last 2 months
  - Incoming funds have been membership subscriptions and a GST refund
  - Outgoing funds have been for Administration Services
- Coding is up to date.
- A GST return has been filed, and refund of \$74.61 received
- The End of Year accounts are being completed
- An application to IPONZ to register the EMDRNZ Trademark have been recently submitted and a response is due in the next 2 weeks.
- The cost of the IPONZ application was \$161.00 and it is requested that Kay McKenzie be reimbursed for that cost.

Proposed: Kay seconded Glenda

**Membership/Training Inquiries:**

Irene raised a discussion on the speed of progression from Part 1 to Part 2 Basic training i.e. no time to consolidate, plus issue of participants not fulfilling criteria to attend next training i.e. minimum of 30 hours EMDR work, 5 clients.

The Board noted Part 2 has to be completed within 2 years of undertaking Part 1 and those who fall out of this time can attend a refresher course and/or discuss with trainers about attending Part 1 again

The Board noted although acceptance onto a training place is at the Trainers discretion, it is important Case Consultants concerns are heard by the trainers to maintain fidelity to the Protocol, safety of practise for clients and clinicians.

The Board noted the criteria is set by the Board and this needs to be upheld across Aotearoa New Zealand. The Board wants an consistent approach for fidelity to the protocol, safety for clinicians and clients.

The Board further noted trainers are accredited by the Board, Case Consultants need feel heard, and it is the Trainers and Case Consultants duty to train clinicians well.

**Action:** Glenda to send out Criteria to all Trainers, Case Consultants in Training and Case Consultants

**Accredited Practitioner applications:**

- Ceit Robinson proposed by MaryAnne Stevens. Proposed Irene, Seconded Glenda Approved
- Susan Murray proposed by Irene Begg. Proposed Glenda, seconded Nici. Approved

Discussion on information required when sending in a proposal, this does not need to include log books.

**Action:** Nici to update MaryAnn Stevens

**Action:** Glenda to contact Indra to update the website, email applicants and their supervisors and send out certificates.

**Case Consultant applications:** None

**EMDRAA working group**

EMDRAA- Irene and Janine received an email with positive responses from Vania.

**Action:** Janine and Irene to continue to progress the working group with EMDRAA

**Conference:**

Patrice updated

- requests for bio's and abstracts has been sent out
- venue is booked
- registration is open
- Board members do not have to pay to attend however they do need to register

**AGM**

- Patrice noted there is 90 minutes for the AGM within the lunch break.
- Irene noted a notice has to be posted a month before the AGM.
- Nici asked if there were any positions vacated.
- Glenda informed the board she will be stepping down from her role as secretary in October 2022, a position she has held since the EMDR Association was established, and wished to inform the Board she will also be stepping down as a Board member. Glenda thanked the Board and EMDRNZ for the honour of being part of the Board and development of EMDR in Aotearoa New Zealand
- Irene informed the Board she will be stepping down from the Board in October 2022, Irene is happy to continue to help as needed.
- Glenda reminded Nici a chairs report is required for the AGM and Nici will ask for input from the Board

**Action:** Nici to send notice to Indra to be uploaded to website

**AOB:** None

**Next:** Thursday 13<sup>th</sup> October 2022 at 615pm. Apologies for next meeting from Janine  
Meeting ended at 715pm